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**Examination Regulations of the Master's Program
"Mannheim Master in Management"**

vom 2. Juni 2017

(Bulletin of the President's Office (Amtliche Bekanntmachungen des Rektorats) No. 18/2017 of
19 June 2017, pp. 5 et seqq.)

In the German language version of these Examination Regulations, this section deals with the subject of gender-neutral language. For the English language version, this is not relevant and therefore omitted. This also applies to the usage of academic degrees and academic titles.

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I. General Provisions

Section 1 – Purpose of the Degree Course

¹The master's examination marks the proper completion of the master's program "Mannheim Master in Management" (Master of Science). ²The completion of the master's examination constitutes the second professional qualification (consecutive degree). ³The completed master's examination serves to prove that the student has gained profound knowledge in the field of business administration on the basis of a successfully completed program in Business Administration or a different bachelor's degree with similar contents. ⁴Furthermore, the master's examination determines whether or not the student is able to deal with complex questions in the respective field and to critically question the principles, theories and models of the respective specialization and their practical relevance. ⁵The economic knowledge is systematically supplemented or expanded through interdisciplinary knowledge in another field. ⁶Furthermore, the student acquires the ability to develop or apply own ideas on the basis of current research in order to prove the extensive specific knowledge to succeed in the profession.

Section 2 – Graduation

¹Based on the completion of the master's examination, the Business School of the University of Mannheim awards the academic degree "Master of Science" (M.Sc.). ²In accordance with section 34, the academic degree shall only be used after having received the diploma.

Section 3 – Required Coursework, Structure, and Language of Instruction and Examination

(1) ¹Coursework and examinations within the master's program total at least 120 ECTS and are obtained in line with the structure of each subject area:

1. Core Competences (16 ECTS credits)
2. Business Economics (12 ECTS credits)
3. Business Administration (44 - 44 ECTS credits)
4. Elective Course (0 - 24 ECTS credits)
5. Master's Thesis (24 ECTS credits)

²The detailed rules and regulations on the required ECTS credits for each subject area are specified in sections 25 to 30 in conjunction with the annex. ³One ECTS credit corresponds to a workload of 30 hours.

(2) ¹The degree course has a modular structure. ²A course usually includes technical, topical and coherent units of instruction (modules); the module Master's Thesis does not include a course. ³The individual modules are organized by superordinate units (subject areas). ⁴The composition of the subject areas and modules are specified in sections 25 to 30 in conjunction with the annex; further course contents are stated in the current version of the University of Mannheim's module catalog for the "Mannheim Master in Management" (M.Sc.); the committee on student affairs and teaching of the Business School approves the module catalog. ⁵If the annex or the module catalog refer to other examination regulations or module catalogs, the rules and regulations of said examination regulations and module catalogs apply in line with the rules and regulations of these Examination Regulations.

(3) ¹Modules can be taught in German or English. ²The language of instruction of a module is stated in the current version of the module catalog. ³Should there be a choice between both languages, the examiner responsible will decide in which language the module will be held during that particular semester. ⁴The decision according to sentence 3 is announced by the examiner using appropriate means in due time before the examination, usually at the beginning of the lecture period for the respective semester. The examiner is also to communicate this decision to Student Services. ⁵If a module is designated as an English-taught module by the module catalog or the examiner, the courses which belong to it are held completely in English. All of the

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coursework and examinations for these courses are to be completed in English. ⁶The regulations in sentences 1 through 5 apply to the Master's Thesis. ⁷Students of the English track of study only have access to the modules that are designated as English-taught.

Section 4 – Standard Period of Study, Maximum Period of Study

(1) The period of study for the master's program, during which all coursework and examinations required to pass the master's examination are to be completed, is four semesters (standard period of study).

(2) ¹All coursework and examinations that must be completed as a part of the master's examination must be completed within a given time (maximum period of study). ²The maximum period of study ends three semesters after the standard period of study, at the end of the seventh semester, unless the student is not responsible for having exceeded this time. ³The student will be notified by the examination committee if he or she has exceeded the deadline; eligibility to take exams is lost in accordance with section 32 subsection 5(3) alternative 2 LHG.

(3) ¹The student is responsible for meeting the deadlines listed in these Examination Regulations. ²If a candidate does not pass the master's examination until the end of his or her sixth semester of the program, the candidate is recommended to seek academic advice.

II. Organization and Administration of Examinations, Recognition of Coursework and Examinations

Section 5 – Examination Committee

(1) ¹An examination committee is formed for the "Mannheim Master in Management" (M.Sc.) program of the University of Mannheim. ²It consists of three university teachers of the Business School who are eligible to vote. ³The members of the examination committee are appointed by the school council.

(2) ¹The committee members' term of office is three years. ²All members can be reappointed. ³The committee members' term of office starts at 1 August of each year. ⁴If a member of the examination committee retires from his or her position before the end of the term of office, a successor is appointed for the remaining term of office.

(3) ¹The examination committee appoints one of its members as chair and one as deputy chair for the term of office. ²The chair manages the examination committee.

(4) ¹The examination committee has a quorum if the chair or the deputy chair and at least another member are present. ²Decisions require a simple majority of votes of the present members. ³In the event of a tie, the vote of the chair shall decide the matter.

(5) ¹The members of the examination committee are obliged to exercise discretion. ²If they are not employed in the public service, they shall be obliged to exercise discretion by the chair of the examination committee in writing. ³This obligation applies to all examination-related facts and matters

1. that the members were informed about in a non-public meeting and/or that happened to be discussed,
2. that are to be kept secret by law,
3. that were ordered or decided to be kept secret for the public good or in order to protect the legitimate interests of an individual,
4. or that are to be kept secret by their nature.

⁴The obligation to exercise discretion continues after the term of office and includes discussion-related documents.

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Section 6 – Competences of the Examination Committee

(1) ¹The examination committee makes all decisions regarding these Examination Regulations if no other entity is responsible. ²The examination committee enforces the examination regulations. ³It regularly reports on the developments of the study and examination periods as well as on the development of the exam results. ⁴The report shall be published in an appropriate manner by the university. ⁵It may entrust the chair with certain tasks the committee is normally in charge of.

1. Appointment of Examiners and Observers
2. Decision on the Recognition of Coursework and Examinations
3. Decision on the Approval of Reasons for De-registration or Absence
4. Decisions on Disadvantage Compensations
5. Decisions on the Extension of a Deadline
6. Decisions on Writing the Master's Thesis in an Elective Course

⁶The regulation may be revoked at any time.

(2) In order to support the examination committee an office may be established whose staff is mainly in charge of proceedings on behalf of the chair or his or her deputy.

Section 7 – Examiners and Observers

(1) ¹Only university teachers, auxiliary professors (außerplanmäßige Professoren), honorary professors and senior academic staff members (Privatdozenten) as well as those academic members of staff who have been appointed by the President's Office in accordance with section 52 subsection 1(5, 6) LHG, are authorized to administer coursework and examinations. Section 15 subsection 3(1) and section 16 subsection 2(1) remain unaffected. ²A person may only act as an observer if he or she has at least completed a master's degree or an equivalent degree at a higher education institution successfully or is certified by the state in the field of the examination.

(2) Observers have an advisory role in the examination processes.

(3) ¹For oral examinations, the examiner responsible shall bring in a person familiar with the field of study to take the minutes. ²This person may act as an observer at the same time in accordance with section 13 subsection 2.

(4) Usually, the teacher responsible for each course is appointed as examiner. ²The examination committee shall decide on exceptions.

(5) Every examiner may make use of one or several assistants for the correction of examinations; he or she ensures competent evaluation.

(6) Examiners and observers are obliged to exercise discretion in accordance with section 5 subsection 5.

Section 8 – Competences of the Student Services

(1) The Student Services are in charge of the administration of the examinations.

(2) In particular, the Student Services

1. determine and announce registration deadlines, examination dates and rooms,
2. announce the names of the examiners and notify them about the examination,
3. receive applications for admission to examinations and registrations for examinations and re-sit examinations from students; section 15 subsection 2 and section 16 subsection 3 remain unaffected,
4. maintain student examination records,
5. enforce the deadlines specified in these Examination Regulations,

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6. are in charge of technical administration of all examinations and coordination of supervision for written examinations,
7. inform students about their examination results and
8. issue and hand out official documents, degree certificates and confirmations on coursework and examinations along with the annex.

Section 9 – Recognition of Coursework and Examinations

(1) Coursework and examinations as well as periods of study obtained in degree courses at official or officially recognized higher education institutions in Germany or abroad as well as at public universities of cooperative education ("Berufsakademien") of the Federal Republic of Germany are recognized, provided there is no significant difference between the competences obtained and the coursework or examinations.

(2) ¹For the recognition of coursework, examinations and semesters completed abroad, agreements between the Federal Republic of Germany and other countries need to be taken into account, such as agreements on equivalencies in higher education (equivalency agreements) and agreements within the framework of university partnerships and double degree programs (cooperation agreements). ²Furthermore, in cases of doubt regarding the equivalency of qualifications, the Central Office for Foreign Education (Zentralstelle für ausländisches Bildungswesen - ZAB) can be consulted.

(3) ¹Skills and qualifications obtained outside of the higher education sector shall be recognized if

1. the requirements for admission to a higher education institution are fulfilled at the time of recognition,
2. the skills and qualifications to be recognized are equivalent to the coursework and examinations to be substituted in terms of content and level, and
3. the criteria for recognition were examined as part of an accreditation.

²For recognition, the applicant has to prove that the competences he or she acquired outside of the higher education sector are comparable to the coursework and examinations to be substituted in terms of content and level. ³For the decision on the recognition, the form of instruction shall be considered as well. ⁴Skills and qualifications obtained outside of the higher education sector may substitute 50 percent of the master's program at most. ⁵The regulations for the recognition of coursework and examinations at public universities of cooperative education (Berufsakademien) in Germany remain unaffected.

(4) ¹The examination committee decides on the recognition upon written request. ²It is the student's responsibility to provide the examination committee with the necessary documents for the recognition of coursework and examinations.

(5) ¹If credits are recognized and the grading systems are similar, the grades shall be transferred according to these Examination Regulations and considered for calculation of the final grade. ²In order to guarantee a consistent procedure, the examination committee can pass general regulations for the conversion of grades obtained abroad within the limits of the legal provisions. ³If conversion is impossible because the grading systems differ or the coursework was not graded, the work is simply marked "passed" ("bestanden"). ⁴In this case, the coursework or examination will not be included in the final grade. ⁵The recognition is indicated in the degree certificate and in the Transcript of Records.

(6) In case the student takes part in an examination at the University of Mannheim even though he or she already obtained the respective qualification elsewhere, he or she automatically waives the right to have the previous qualification recognized.

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III. Examination Process

Part 1: Coursework and Examinations

Section 10 – General Provisions, Coursework and Examinations

(1) The examinations that are to be completed as a part of the master's examination, excluding the master's thesis, are assigned to the individual courses within the modules.

(2) Examinations or pieces of coursework which have to be successfully completed as a requirement for admission to an examination (required preliminary coursework) can be defined in the module catalog.

(3) ¹An examination as defined in these Examination Regulations usually involves completing one or several individual tasks. ²The examinations of the mandatory and mandatory elective modules (mandatory and mandatory elective examinations) are specified in the annex. ³The composition, type, form, scope and duration of the examinations belonging to the elective modules (elective examinations) are specified in the examination regulations in conjunction with the module catalog. ⁴If there are alternative examinations listed in the module catalog, the responsible examiner decides on the type of examination for the respective semester. ⁵The decision according to sentence 4 is announced by the examiner using appropriate means in due time before the examination, usually at the beginning of the lecture period for the respective semester. The examiner is also to communicate this decision to Student Services.

(4) ¹Group examinations are permitted unless they are incompatible with the actual form of the examination. ²The final topic of a group examination and the assignment of respective tasks to the students shall be determined by the examiner. ³In case of group examinations, the individual contribution of each student to the examination shall be evaluated; it shall be ensured that within the joint assignment of a topic the individual contribution of each group member can clearly be separated and evaluated individually.

(5) ¹Written examinations serve to prove the student's ability to solve a problem by independently applying the common methods of the field in a limited period of time and with a limited amount of authorized material. ²The examiner determines the authorized material and informs the students about it using appropriate means in due time before the examination.

Section 11 – Registration and Admission to Examinations, Examination Dates

(1) ¹Registration is obligatory for all examinations. ²It is the student's responsibility to register for the regular examination date.

(2) Registrations for examinations

1. in the subject areas Core Competences and Business Economics can be made for the regular or alternate examination dates,
2. in the subject areas Business Administration and Elective Course can be made for the regular examination dates.

(3) ¹Excluding the examination in the level 700 module and the master's thesis, students need to register within the registration periods set by Student Services before the examination. ²Extension of a registration period is possible through Student Services (late registration). ³After the registration period, a registration can only be withdrawn during the withdrawal period determined by Student Services (withdrawal). ⁴If an examination is comprised of several components of coursework or examinations, the registration cannot be withdrawn if the student has already accepted a task of the first examination component from the examiner (participation). ⁵Once the withdrawal period has closed, registration for an examination attempt is binding.

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(4) If an examination is comprised of several components of examinations and if it is not possible for students to register for the examination at the Student Services prior to completing the first component, the student is considered registered as soon as he accepts the task of this examination component from the examiner.

(5) Registration for the examination in the level 700 module and the master's thesis are regulated by sections 15 and 16.

(6) ¹In accordance with section 3 subsection 3(7), a student is only admitted to an examination if he or she

1. is enrolled in the "Mannheim Master in Management" degree program,
2. has not lost his or her eligibility to take examinations in this subject or in another Diplom, Magister, bachelor's or master's program in a similar field of study, and
3. meets the requirements for the examination in question, having successfully completed any preliminary coursework.

²The examination in the level 700 module and the master's thesis are further regulated by sections 15 and 16.

(7) ¹The regular examination dates for supervised examinations (exams) shall be at the start of the semester break. The alternate examination dates shall be before the following lecture period begins or at the latest during the first week. ²There shall be at least three weeks between announcing results from the examinations taken on the regular dates and the alternate examination dates. ³In accordance with sentence 1, the alternate examination dates count for the semester in which the regular dates occurred.

(8) ¹If an examination attempt was failed or deemed not taken, the student is automatically registered for the next examination date, provided the student is eligible for a further examination attempt. ²Sentence 1 does not apply to examinations in level 700 modules and the master's thesis.

Section 12 – Type and Form of Coursework and Examinations

(1) Examinations and coursework are:

1. Examinations as defined in these Examination Regulations are individual tasks that are graded by the examiner with a grade in line with section 17 subsection 2.
2. Coursework as defined in these Examination Regulations is an individual task that is graded by the examiner as either "passed" or "failed".

(2) ¹The types and forms of coursework and examinations are usually:

1. written tasks in the form of exams, term papers and master's thesis;
2. oral tasks in the form of presentations, participation and oral examinations;
3. practical tasks in the form of case studies and computer simulations.

²Compulsory attendance may also be defined as coursework if the nature of the respective course requires a certain level of participation and communication for which a minimum number of participants need to be present.

Section 13 – Oral Examinations

(1) ¹Oral examinations are conducted by an examiner as an individual assessment in the presence of an observer. ²Oral examinations shall last at least 15 and no more than 30 minutes. ³In exceptional cases, oral examinations may be conducted in groups, under the condition that no more than five students are being examined at once. ⁴The duration of such an examination shall allow for each student to be examined for at least 15 minutes and no more than 30 minutes.

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(2) ¹If an oral examination is the last available attempt at an examination for a student, he or she can submit a written request asking for the presence of a competent observer. ²A request in accordance with sentence 1 shall be submitted to the examination committee in due time before the beginning of the examination in question.

(3) ¹Minutes from the examination (Ergebnisprotokoll) are to be taken during the main course of the oral examination. ²The result from this examination, which is to be communicated to the student shortly after its completion, is to be recorded in the minutes. ³The minutes are to be signed by the examiner, the secretary and the observer (in accordance with subsections 1 and 2) and to be put on file.

Section 14 – Written Examinations

(1) Written examinations shall last at least 45, and no more than 120 minutes.

(2) ¹As a rule, written examinations shall not be conducted in the form of multiple-choice examinations. ²In exceptional cases with valid reasons, written examinations may be conducted completely or in part as multiple-choice examinations. ³Should an examination be conducted as multiple-choice throughout, the tasks should allow for reliable examination results. ⁴When designing the examination, the examiner shall determine which answers are accepted as correct and how the scoring system works. ⁵If, during the assessment of the examination, it turns out that single exercises do not lead to reliable results, they shall not be considered for the calculation of the examination's result. ⁶The minimum passing score is to be adjusted accordingly; lowering the passing score shall not have negative implications for candidates. ⁷The examination is passed if a student achieves at least the minimum passing score determined before the exam. If a student does not achieve the minimum passing score, he or she might still pass the exam provided his or her performance was good enough to be among the set minimum rate of students that will pass the exam regardless of the results (pass rate; pass rate + failure rate = 100%). ⁸If the examination is only partly multiple-choice, the regulations of this section apply to that part respectively.

(3) Each written examination shall be recorded in the minutes by the examination supervisor. The minutes have to be signed and filed unless the type of examination is not suitable for minutes.

(4) ¹According to the rules of the Business School, the examination committee and examiners are allowed to use software recommended by the school to detect plagiarism in term papers and similar work. ²For the grading of their work, students shall submit a digital data file and a hard copy of their work to the examiners. In accordance with section 3 subsection 6 of the Data Protection Act of the Land of Baden-Württemberg, the work must be anonymized before using the plagiarism software. ⁴When submitting coursework as defined in sentence 1, the student shall submit the following signed declaration:

"I hereby declare that the paper presented is my own work and that I have not called upon the help of a third party. In addition, I affirm that neither I nor anybody else has submitted this paper or parts of it to obtain credits elsewhere before. I have clearly marked and acknowledged all quotations or references that have been taken from the works of others. All secondary literature and other sources are marked and listed in the bibliography. The same applies to all charts, diagrams and illustrations as well as to all Internet resources. Moreover, I consent to my paper being electronically stored and sent anonymously in order to be checked for plagiarism. I am aware that if the declaration is not made, the paper may not be graded."

Section 15 – Examination in the Level 700 Module in the Business Administration Subject Area

(1) ¹The examination in a level 700 module requires students to work on a question from their chosen area, and enables them to demonstrate their academic abilities independently. ²By passing this examination, students prove that they have the basic skills and abilities required to work independently on a problem, using scientific methods, within a limited period of time, and are therefore able to write the master's thesis.

(2) ¹The student is responsible for registering each attempt of the examination in the level 700 module with the examiner. This also applies if an attempt has been deemed not taken. ²If admission requirements for the

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examination have been set, the student is responsible for providing the examiner with the information required; in particular, a Transcript of Records is to be submitted.³The examiner ensures that these requirements have been fulfilled before allocating an examination topic to the student.⁴Once the examination topic has been issued, registration is binding and the student is admitted to the examination.

(3)¹Only a university teacher can act as examiner of a level 700 module examination.²The university teacher who assigned the examination topic to the student shall be the examiner.³The examiner may assign further persons as supervisors.⁴Supervisors advise students on any questions to do with completing the examination; the individual performance and the students' self-reliance for the examination shall be maintained.

(4)¹The student has six to eight weeks to complete the examination.²This preparation period begins once the examination topic has been given to the student.³The examiner determines the topic.

(5)¹One hard copy and one digital copy of the written examination are to be submitted to the examiner in due time. The student is to submit a declaration in accordance with section 14 subsection 4 with his or her written examination.²If the written examination is not submitted in due time, it will be graded "failed" (5.0, "nicht bestanden").

Section 16 – Examination in the Master's Thesis Subject Area

(1)¹In writing the master's thesis, the student shall prove that he or she has acquired the skills and proficiency to work independently on a problem of his or her field of study employing the scientific methods available within a limited period of time.²The master's thesis contributes to broadening students' knowledge of a specific field; during the production of the thesis, students link complex issues.³They use current research to develop and apply their own ideas.⁴The master's thesis also encourages effective written communication.⁵Group work is not permitted.

(2)¹Only a university teacher can act as an examiner for the master's thesis.²The university teacher who assigned the topic of the master's thesis to the student shall be the examiner.³The examiner may assign further persons as supervisors.⁴Supervisors advise students on any questions to do with the production of the master's thesis; the individual performance and the students' self-reliance for the thesis shall be maintained.

(3)¹The student is responsible for registering each attempt of the master's thesis with the examiner. This also applies if an attempt has been deemed not taken.²To be permitted to write the master's thesis, the student must pass the examination in the respective level 700 module; section 11 subsection 6(1) remains unaffected.³The student is responsible for providing the examiner with the information required; in particular, a Transcript of Records is to be submitted.⁴The examiner ensures that these requirements have been fulfilled before allocating a topic to the student.⁵Once the topic has been issued, registration is binding and the student is admitted to write his or her thesis.⁶The topic of the master's thesis may be changed once and only during the first eight weeks of the preparation period; in this case, the attempt is deemed not taken.

(4)¹The examiner determines the topic; he or she chooses a topic for the master's thesis from the fields of study covered in the Business Administration subject area.²The student shall be granted the chance to put forward suggestions for a topic.³However, no legal right arises to be assigned the suggested topic.⁴Upon written request to the examination committee, the student may write his or her master's thesis on a topic related to the content studied in the Elective Course subject area.⁵The request is to be granted if the student suggests a topic developed in the field of the passed elective course, and said topic is related to Business Administration.⁶The topic for the master's thesis must be set in such a way that allows it to be completed within the preparation period.

(5)¹The time to complete the master's thesis totals four months.²The preparation period begins once the topic of the master's thesis has been given to the student.

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(6) ¹Two hard copies and one digital copy of the master's thesis shall be submitted to the examiner in due time. The student shall submit a declaration in accordance with section 14 subsection 4 with the master's thesis. ²If the master's thesis is not submitted in due time, it will be graded "failed" (5.0, "nicht bestanden").

(7) ¹If the repeat attempt at the master's thesis is graded "failed" (5.0, "nicht ausreichend"), it shall be passed on to a second examiner, in accordance with subsection 2(1), for grading. ²If the grades given by the two examiners differ, the grade awarded for the master's thesis shall be the grade as defined in section 17 subsection 2 which comes closest to the arithmetic average of both individual grades. If in doubt, the better of the two grades is to be awarded. ³If the grade equals 4.1 or worse, the grade 5.0, "failed", is awarded.

(8) The topic of the master's thesis, the date on which the student was issued a topic, the end of the preparation period and the date on which the thesis is to be submitted are to be put on record by Student Services.

(9) The master's thesis is to be graded within a period of two months.

Section 17 – Grading of Examinations and Coursework, Calculation of Grades for Individual Examinations and Coursework and Module Grades

(1) ¹The grades for individual examinations and pieces of coursework are determined by the respective examiner; section 16 subsection 7 remains unaffected. ²Assessment is to be completed within four weeks; section 16 subsection 9 remains unaffected. ³If an examination is not completed in due time, it will be graded "failed" (5.0, "nicht bestanden").

(2) ¹The following grades may be assigned:

Numerical Value	Grade	Explanation
1.0 or 1.3	very good ("sehr gut")	an excellent performance
1.7; 2.0 or 2.3	good ("gut")	a performance which substantially exceeds the average requirements
2.7; 3.0 or 3.3	satisfactory ("befriedigend")	a performance corresponding to the average requirements
3.7 or 4.0	fair ("ausreichend")	a performance which, in spite of its flaws, suffices to meet the requirements
5.0	failed ("nicht ausreichend")	a performance which does not meet the requirements due to considerable flaws

²The grading system of coursework and examinations from other schools may differ from this system.

(3) If an examination comprises only one component, the overall examination grade equals the grade of the component.

(4) ¹If an examination comprises several components, the overall examination grade equals the grade closest to the weighted average grade calculated using the grades of the components. ²The weighted average grade is calculated to one decimal place; all further decimal places are excluded without rounding. ³The examination grades according to their weighted average are:

1.0 up to and including 1.1	= 1.0
above 1.1 and up to and including 1.5	= 1.3
above 1.5 and up to and including 1.8	= 1.7
above 1.8 and up to and including 2.1	= 2.0
above 2.1 and up to and including 2.5	= 2.3

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above 2.5 and up to and including 2.8	= 2.7
above 2.8 and up to and including 3.1	= 3.0
above 3.1 and up to and including 3.5	= 3.3
above 3.5 and up to and including 3.8	= 3.7
above 3.8 and up to and including 4.0	= 4.0
4.1 or worse	= 5.0

⁴The weightings of individual examination and coursework components for the calculation of the respective grade are determined in the module catalog.

(5) The module grade equals the examination grade.

Section 18 – Passing Examinations and Modules, Obtaining ECTS Credits

(1) ¹An examination comprising only one component is passed if the grade 4.0, “fair”, or better is awarded.

²An examination comprising several components is passed if the examination grade equals 4.0, “fair”, or better. ³The examination process ends when the examination is passed.

(2) A module is passed if the respective module examination is passed.

(3) The module examination must be passed for ECTS credits to be awarded.

Section 19 – Failing and Redoing Coursework or Retaking Examinations (including Examinations and Preliminary Coursework), Failing the Final Examination Attempt

(1) Failed pieces of coursework or examinations are those which have been graded “5.0” “failed” (“nicht bestanden”, “nicht ausreichend”) or which are considered to be graded “5.0” “failed” (“nicht bestanden”, “nicht ausreichend”).

(2) ¹If an examination consists of one piece of coursework or one examination, it is considered “failed” (“nicht bestanden”, “nicht ausreichend”) if said piece of coursework or examination has been failed. ²If an examination consists of several pieces of coursework or examinations, it is considered “failed” (“nicht bestanden”, “nicht ausreichend”) if the examination grade equals “5.0” “failed” (“nicht bestanden”, “nicht ausreichend”).

(3) ¹Coursework or examinations which were done as a requirement for an examination and subsequently failed may be repeated. ²Failing a related examination in the same semester usually means that the preliminary coursework must be redone and passed. ³The examiner of the retake examination decides on exceptions upon request of a student. ⁴The request is to be submitted in due time and before the examination concerned takes place, otherwise the preliminary coursework is to be redone.

(4) ¹Failed examinations may generally be retaken once (re-sit examination). ²If the student fails the first re-sit of an examination in the Core Competences or Business Economics subject area, which is specified as mandatory in the annex, he or she can take a second re-sit examination (extra chance). This extra chance is valid for only one examination in one of these subject areas over the course of the master's program.

(5) When retaking an examination consisting of several components, all examination components are to be retaken.

(6) The failure of an examination is final if the last available attempt at the examination was not passed.

²Failing the final attempt at an examination terminates the examination process.

(7) It is not possible to retake an examination that has already been passed.

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Section 20 – Breaches of Procedure

(1) ¹The examination committee may remedy disturbances of the examination procedure or other breaches of procedure by virtue of office or upon request from a student by deciding on appropriate measures or orders. ²In particular, the examination committee may order that coursework or examinations shall be retaken by all or by individual students or, in case the principle of equal opportunities was violated, grant an extension or impose another appropriate measure of compensation.

(2) ¹Any disturbances are to be reported immediately by the affected student during a written or oral examination:

1. in case of a written examination to the supervisor,
2. in case of an oral examination to the examiner and
3. in case of any other type of examination to the responsible examiner.

²Any other kinds of breaches of procedure are to be reported by the affected student in due time as soon as the student acknowledges a particular breach of procedure. ³The reports according to sentences 1 and 2 shall be entered into the examination minutes. ⁴If the disturbances of the examination procedure or any other kind of breaches of procedure relevant to the evaluation of the respective examination are not reported in due time, they are deemed insignificant.

(3) ¹If the examination committee did not take measures of compensation in accordance with subsection 3 for a disturbance that occurred during an examination and was reported without delay or for other breaches of procedure, or those measures were inadequate, the student shall address his or her request for the necessary measures of compensation to the examination committee in writing immediately after the examination. If the examination consisted of several parts, the request shall be made immediately after the relevant part of the examination. ²The request shall not contain any conditions. ³If the disturbances of the examination procedure or any other kind of breaches of procedure relevant to the evaluation of the respective examination are not reported in due time, they are deemed insignificant.

Section 21 – Access to Examination Records

(1) Provided that the examination papers have not been returned to the student, he or she shall be granted access to his or her written examinations upon written request submitted within an appropriate period of time. This includes the written examination, the respective evaluation(s) of the examiner(s) and the minutes of each examination.

(2) ¹The request has to be submitted to the chair or the Student Services within one year of receiving the result of the respective examination. ²They decide on the time and place for accessing the examination records.

Part 2: Disadvantage Compensation

Section 22 – Extension of Examination Deadlines

(1) The examination deadlines as well as the deadlines to take examinations and complete coursework in order to complete the program shall be extended by the examination committee upon written request from a student, which is submitted in due time, if the respective student is in need of an extension due to special conditions he or she is not responsible for. The examination committee shall grant individual extensions based on case by case decisions.

(2) ¹In particular, this applies to students

1. with children, or
2. with a relative in need of care within the meaning of section 7 subsection 3 of the Caregiver

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Leave Act (PflegeZG),
as well as to students

3. with a disability, or
4. with a chronic illness

if the situation resulting from the aforementioned special conditions requires an extension of the examination deadlines. ²The same applies to students who are eligible for periods of protection in accordance with the respective section 3 subsection 1, section 6 subsection 1 of the Maternity Protection Act (MuSchG).

(3) ¹A request in accordance with subsection 1 shall be promptly submitted as soon as the student is aware of the circumstances demanding an extension of examination deadlines. ²If the request is not made in due time in accordance with sentence 1, the extension shall only be granted if additional requirements according to section 32 of the Administrative Procedure Act of Baden-Württemberg (LVwVfG) are met.

(4) ¹The student requesting the extension is responsible for producing adequate proof. ²If there are significant changes to the personal situation of the student, particularly any changes that would result in a lapse of entitlement to the extension, the student is obliged to inform the examination committee without delay.

(5) ¹The extension of deadlines to take examinations, re-sit examinations or complete coursework shall not exceed a total of two semesters in any case. ²The extension of the deadline to complete the program shall not exceed the standard period of study provided there are no legal regulations indicating otherwise.

(6) ¹The extension of examination deadlines, the preparation period and submission deadlines for coursework, particularly a term paper or master's thesis, are not covered by the subsections listed above. ²The option of requesting disadvantage compensation in accordance with section 23 remains unaffected.

(7) When calculating the examination deadlines, section 32 subsection 6 of the Act on Higher Education of the Land of Baden-Württemberg (LHG) shall be taken into consideration.

Section 23 – Disadvantage Compensation

(1) ¹If students, as a result of a special condition or situation within the meaning of section 22 subsection 2, cannot take the respective examination or complete a piece of coursework, in particular due to the form of examination, they can request disadvantage compensation. Students are obliged to submit the request for disadvantage compensation in due time and in writing. In coordination with the respective examiners, the examination committee grants the appropriate disadvantage compensation in order to adhere to the principle of equal opportunities. ²Disabled students or students with a chronic illness shall submit their request for disadvantage compensation to the Commissioner and Counselor for disabled students and students with chronic illnesses. The examination committee is obliged to take the recommendation of the Commissioner and Counselor for disabled students and students with chronic illnesses into account in their decision making process.

(2) ¹A request as outlined in subsection 1 is to be made in due time before the coursework or examination concerned is started. Where it is the responsibility of the student to register for coursework or an examination, the request is to be submitted by the end of the registration period at the latest. ²If the request is not made in due time in accordance with sentence 1, the extension shall only be granted if additional requirements according to section 32 of the Administrative Procedure Act of Baden-Württemberg (LVwVfG) are met. ³If students fail to submit the request for disadvantage compensation in due time, in accordance with sentences 1 or 2, the special circumstances will not be considered for the evaluation of the respective coursework or examination. ⁴The possibility to withdraw or de-register from an examination or piece of coursework with a valid reason remains in effect.

(3) ¹It is the student's responsibility to provide sufficient proof of his or her special circumstances upon filing the request for disadvantage compensation. ²If there are significant changes to the special circumstances of the student before or during the claim for disadvantage compensation, particularly any changes that would

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result in a lapse of entitlement, the student is obliged to inform the examination committee without delay and in writing.

Section 24 – De-registration and Absence

(1) ¹If a valid reason, especially illness, prevents the student from entirely or partially taking an examination, he or she may request the approval of the reasons for de-registration or withdrawal. ²If an examination comprises several components, a request as outlined in sentence 1 can only be submitted for the examination as a whole.

(2) ¹The request is to be submitted immediately without undue delay, in written form, to the Student Services office; the examination committee decides on the approval of the request. ²The student seeking approval is responsible for producing adequate proof. ³If the student is ill, he or she is to submit a medical certificate to the Student Services. This certificate must include the medical diagnosis which confirms that the student is not able to take the examination. ⁴If the student has a child who is sick, or a relative who is in need of care, proof of this responsibility is to be submitted.

(3) The approval of the request is ruled out if the examination result has been published, unless valid proof could not be provided earlier by the student due to reasons beyond his or her control.

(4) Should the student not be able to take a mandatory examination for which he or she is registered due to a period of study at a university abroad, this, in particular, will be recognized as a valid reason.

(5) ¹If the student took an examination whilst being aware of an illness or on the basis of negligent lack of knowledge of an illness, a de-registration for this reason cannot be approved. ²In particular, the criteria for negligent lack of knowledge are met if the student did not react to symptoms of health problems as soon as possible.

(6) If de-registration is approved, the examination shall be deemed not taken and it will be mandatory for the student to register for the next possible examination date.

(7) ¹If the request for de-registration is not approved, the request shall be deemed not made. ²In this case, the examiner grades an examination handed in by the student in due time; if the student did not hand in an examination in due time, the examination will be graded "failed" (5.0, "nicht bestanden").

(8) ¹The student may de-register from required preliminary coursework, which is coursework that needs to be completed for admission to an examination, without providing proof of a valid reason. ²In such cases, admission to the examination shall be ruled out for the semester in question, unless, upon request from the student, the examiner responsible allows the completion of different preliminary coursework as an alternative. ³The request is to be granted if, upon consideration, the significance of preliminary coursework is relative to the reasonable interests of the student. ⁴Section 23 remains unaffected.

Part 3: Master's Examination, Subject Area Grade and Final Grade

Section 25 – Master's Thesis

(1) The master's examination is passed if all of the required examinations for the modules in the subject areas have been passed in due time.

(2) ¹The master's examination comprises examinations from five subject areas which are composed of mandatory examinations amounting to 46 ECTS credits, one mandatory elective examination amounting to 6 ECTS credits and elective examinations amounting to at least 68 ECTS credits.

(3) ¹If by passing an elective examination in the subject areas of Business Administration and Elective Course a student meets or exceeds the required 120 ECTS credits and if an elective course is selected and passed, additionally passed elective examinations are not taken into account for the completion of the master's examination and for the calculation of the Area grade, the subject area grade and the final grade. Whether additional elective ex-

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aminations are taken into account depends on which examination has been completed first. ²The elective examinations, which are to be taken into account in accordance with sentence 1, shall be included in the calculation of the Area or subject area grade for the Area or subject area in which they are listed in the annex in conjunction with the module catalog. The elective examinations which are not to be taken into account shall be listed on the Transcript of Records as additional examinations including the respective grade.

(4) ¹Students in the first subject-specific semester have the option of applying for a double degree program. ²The requirements for the double degree programs are listed in the respective study regulations. ³There is no academic leave of absence granted for semesters abroad.

(5) ¹Spending one semester of the program studying at a higher education institution abroad is recommended (semester abroad). ²During the semester abroad, students shall complete examinations corresponding to 30 ECTS credits; a maximum of 18 ECTS credits shall be obtained in modules marked as "International Course" in the Business Administration subject area.

Section 26 – The Core Competences Subject Area

(1) Two mandatory examinations and one mandatory elective examination, amounting to 16 ECTS, are to be passed.

(2) ¹Students are responsible for selecting a mandatory elective examination. ²To choose, students must bindingly register for their first attempt at one of the two mandatory elective examinations stated in the annex.

(3) ¹If the first attempt at the selected mandatory elective examination is failed or deemed not taken, the student may submit a written request to the examination committee to change the examination. ²The request must be submitted no later than four weeks after the lecture period starts to change in the ongoing semester, provided the other requirements are fulfilled. Requests submitted after this deadline can only be approved for the following semester. ³The request is to be approved if the examination that the student wants to take can, under normal circumstances, be successfully completed within the maximum period of study. ⁴If the request is approved, the student is automatically registered for his or her first attempt at the examination he or she has changed to. This registration is binding. ⁵The approval of the request terminates the examination process for the student's initial examination choice.

(4) ¹If the student fails his or her final attempt at the selected mandatory elective examination, he or she may register independently for the first attempt at the alternative mandatory elective examination. This does not apply if the student already changed examinations in accordance with subsection 3. ²Aside from the additional requirements, the student may only be permitted to take the alternative mandatory elective examination if, under normal circumstances, it can be successfully completed within the maximum period of study.

(5) ¹If the student fails his or her final attempt at one of the mandatory examinations, the examination committee notifies him or her, in writing, that the respective mandatory examination has been failed and cannot be re-taken; the student loses his or her eligibility to take exams in accordance with section 32 subsection 5 (3.1) LHG. ²If both of the available mandatory elective examinations are failed with no option to re-sit, the examination committee notifies the student, in writing, that he or she has failed the mandatory elective examination and that it cannot be re-taken; the student loses his or her eligibility to take exams in accordance with section 32 subsection 5 (3.1) LHG.

Section 27 – The Business Economics Subject Area

(1) The two mandatory examinations totaling 12 ECTS credits which are determined in the annex must be passed.

(2) If the student fails his or her final attempt at one of the mandatory examinations, the examination committee notifies him or her, in writing, that the respective mandatory examination has been failed and cannot

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be re-taken; the student loses his or her eligibility to take exams in accordance with section 32 subsection 5 (3.1) LHG.

Section 28 – The Business Administration Subject Area

(1) Elective examinations worth at least 68 ECTS credits must be passed if the student does not select an elective course, or taking into account section 25 subsection 3, failed the elective course selected.

(2) If the student selects an elective course and, taking into account section 25 subsection 3, passes said course, the number of ECTS credits to be obtained in the Business Administration subject area is reduced by the ECTS credits acquired in the elective course.

(3) ¹The student is responsible for selecting examinations. ²To choose, the student must bindingly register for the first attempt at an examination in an elective module. ³The available modules, the corresponding examination as well as the required number of ECTS credits are listed in the annex and the module catalog.

(4) ¹If the student fails his or her final attempt at an elective examination, the examination committee does not issue a notification; the student does not lose his or her eligibility to take exams in accordance with section 32 subsection 5 (3.1) LHG.

Section 29 – Elective Course Subject Area

(1) ¹In the context of the master's examination, students may choose an elective course for the interdisciplinary expansion of their knowledge and skills and, depending on the course chosen, can acquire up to 24 ECTS credits. ²The available subjects, the corresponding modules and examinations as well as the required number of ECTS credits are listed in the annex and the module catalog.

(2) ¹Students are responsible for selecting an elective course. ²To choose, students must bindingly register for the first attempt at the examination in the elective course.

(3) ¹An elective course is passed if the (minimum) number of ECTS credits defined in the annex has been acquired and the required examination has been passed. ²If an elective course comprises a range of possible ECTS credits to be obtained, other examinations in the elective course, taking into account section 25 subsection 3, may be completed until the maximum amount of ECTS credits, as defined in the annex, is reached, even if the elective course has already been passed. ³Sentence 2 applies to the elective course in Economics provided that the student cannot register for further examinations in the elective course if her or she fails a final attempt at an examination; examination processes that are ongoing at this point shall be completed.

(4) ¹An elective course is failed if the (minimum) number of ECTS credits defined in the annex cannot be obtained by passing the corresponding examinations. ²If, at the time of failing the elective course, the student has already successfully completed elective examinations, those shall be listed in the Transcript of Records as additional examinations. However, they are not taken into account for the master's examination or for the calculation of the subject area grade or the final grade. ³Ongoing examination processes in the failed elective course are terminated when the student fails the exam.

(5) ¹If students fail their elective course, they may take another available elective course. ²Students can register for a new elective course by bindingly registering for the first examination attempt in the course. ³The registration shall be approved if the examinations in the new elective course required to achieve the (minimum) number of ECTS credits defined in the annex can, under normal circumstances, be successfully completed within the maximum period of study.

Section 30 – Master's Thesis Subject Area

(1) The mandatory master's thesis, corresponding to 24 ECTS credits, must be successfully completed.

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(2) The regulations stated in section 16 apply to the master's thesis in particular.

(3) If the student fails his or her final attempt at the master's thesis, the examination committee notifies the student, in writing, that the respective mandatory examination has been failed and cannot be re-taken; the student loses his or her eligibility to take exams in accordance with section 32 subsection 5 (3.1) LHG.

Section 31 – Calculation of the Subject Area Grade and Area Grade, Grading of the Master's Examination (Final Grade)

(1) ¹The respective grades for the Core Competences, Business Economics and – if passed – the Elective Course subject areas are calculated using the respective module grades, weighted according to the number of ECTS credits allocated to each module. ²If the passed elective course consists of only one module, the subject area grade equals the module grade.

(2) ¹No subject area grade is calculated for the Business Administration subject area, but an Area grade is calculated for each Area in which ECTS credits have been acquired. ²Sentence 1 applies accordingly for the calculation of the Area grade.

(3) In the Master's Thesis subject area, the subject area grade equals the module grade.

(4) ¹The final grade of the master's examination derives from the subject area grades and Area grades. The separate grades are weighted according to the number of ECTS credits assigned.

(5) ¹For the subject area and the Area grades as well as the final grade, only the first decimal place shall be of importance; all other decimal places shall be eliminated without rounding up or down. ²In line with sentence 1, the grades are as follows:

- in case of an average grade of 1.5 or better = "very good" ("sehr gut");
- in case of an average grade from 1.6 to 2.5 = "good" ("gut");
- in case of an average grade from 2.6 to 3.5 = "satisfactory" ("befriedigend");
- in case of an average grade from 3.6 to 4.0 = "fair" ("ausreichend").

(6) In case the final grade is 1.2 or better, the student graduates "with honors" ("mit Auszeichnung bestanden").

(7) ¹Students may request a Transcript of Records with a provisional average grade to be drawn up prior to receiving their final grade as soon as they have completed 30 ECTS credits. ²The provisional average grade derives from the average of all completed and graded modules weighted according to the ECTS credits at the time of the request. Subsection 5 applies respectively.

Section 32 – Failure of the Master's Examination, Confirmation

(1) The master's examination is failed with no option to re-sit, if

1. a final attempt at an examination or piece of coursework, which these Examination Regulations and the respective attachment have highlighted as being required, has been failed, or
2. an examination deadline has been exceeded unless the student is not responsible for having exceeded this time limit.

(2) In case of failure of the master's examination and upon request by the student, the Student Services issue a confirmation listing all completed modules and the respective grades as well as all modules which have not been completed. The confirmation clearly states that the failure of the degree is final.

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Section 33 – Master's Degree Certificate

(1) ¹After successful completion of the master's examination, the student is issued a degree certificate. ²This comprises:

1. the subject areas listed in section 3 subsection 1 nos. 1, 2 and, if applicable, 4. All subject areas are listed together with the respective ECTS credits and the subject area grades (in words and figures) that were obtained;
2. the subject area listed in section 3 subsection 1 no. 3. All Areas are listed together with the respective ECTS credits and the Area grades (in words and figures) that were obtained;
3. the topic of the master's thesis and the name of the examiner;
4. the grade of the master's thesis according to section 17 subsection 2, if applicable, in conjunction with section 16 subsection 7 (in words and figures);
5. the final grade (in words and figures);
6. if applicable, the indication, with honors ("mit Auszeichnung bestanden") according to section 31.

³The certificate dates back to the day of completion of the last examination. ⁴If it is not possible to determine this date, the last day of classes of the respective semester shall serve as the date of completion.

⁵The certificate shall be signed by the chair or deputy chair of the examination committee.

(2) ¹An English Diploma Supplement in accordance with the European Diploma Supplement model shall be attached to each certificate. ²A Transcript of Records forms part of the Diploma Supplement comprising all completed modules and the respective examinations including the issued ECTS credits and grades. All completed additional modules and the respective examinations including the grades are listed as well.

(3) ¹The Diploma Supplement also contains an ECTS Grading Table in accordance with the ECTS guidelines. ²The ECTS Grading Table contains a list of the percentage as well as the numerical distribution of the final grades obtained by graduates of the "Mannheim Master in Management" (M.Sc.) program. ³The ECTS Grading Table is produced annually in June. ⁴The calculation is based on the final grades of all graduates who have completed their program of study in the last three years.

Section 34 – Diploma

¹Along with the master's degree certificate, the student receives a diploma certifying the conferment of the academic degree and comprising the final grade of the degree and/or the honors ("mit Auszeichnung bestanden") according to section 31 subsection 6. ²The diploma bears the date of the master's degree certificate. ³The diploma is signed by the dean of the school or his or her deputy and bears the seal of the university.

Part 4: Violation of the Examination Regulations

Section 35 – Cheating and other Misconduct

(1) ¹If a student manipulates or tries to manipulate his or her examination by cheating or using unauthorized resources or by influencing the examiner or supervisor in favor of himself or herself or a third person, the respective examination or further examinations may be graded "failed" or the student may be excluded from the examination depending on the severity of violation. ²In especially severe cases, the student shall be excluded without the option to retake the examination. ³It is also considered cheating according to sentence 1 if coursework or examinations contain quotations or references from the works of others which have not been indicated as such by the student.

(2) ¹If a student tries to have coursework and/or examinations completed abroad recognized on the basis of false information, the coursework or examinations they are to substitute are graded "failed". ²In case of man-

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datory courses, the coursework or examinations to be substituted shall be submitted or taken on the next possible date at the University of Mannheim.

(3) ¹A student who violates the examination regulations severely, in particular, if he or she disturbs the proper course of an examination, may be excluded from the examination by the examiner or the supervisor. ²In such cases, the relevant coursework or examination is graded "failed". ³In severe cases, the examination committee may exclude the student from taking any further examinations.

Section 36 – Voidness of the Master's Examination

(1) ¹In case a student has manipulated an examination by cheating and this fact is revealed after the student has received his or her master's degree certificate, the examination committee may revise the result or the respective grade retroactively and declare the examination as completely or partially failed. ²If the completion of the master's examination is affected by this, the examination committee may revoke the respective ECTS credits and, if necessary, declare the master's examination as failed.

(2) ¹If the requirements to be admitted to an examination were not met, without the candidate's intent to disguise this fact and if this fact is revealed after the student has received his or her master's degree certificate, this defect is remedied by having passed the examination. ²If the student attained his or her admission illegitimately on purpose, the examination and consequently the degree completion may be considered "failed" ("nicht bestanden").

(3) The person in question shall be granted the chance to comment on the issue prior to the decision.

(4) ¹Inaccurate master's degree certificates shall be recalled. ²Where applicable, new master's degree certificates shall be issued. ³Along with the inaccurate master's degree certificates, the respective diploma shall be recalled if changes to the final grade have to be made or failure of degree completion was declared. ⁴After a period of five years starting from the issuance date of the original master's degree certificate, a decision in accordance with subsection 1 or subsection 2 (2) is no longer possible.

(5) The revocation of the degree complies with the legal rules and regulations.

IV. Final Provisions

Section 37– Commencement, Scope, Transitional Provisions

(1) ¹These Examination Regulations become effective on 1 August 2017. ²The Examination Regulations only apply to students who start their program "Mannheim Master in Management" (M.Sc.) at the University of Mannheim in the first or advanced semester in the fall/winter semester 2017/2018 or later.

(2) ¹The examination regulations of the University of Mannheim for the master's program "Mannheim Master in Management" of 5 February 2009 (Bulletin of the President's Office (Amtliche Bekanntmachung des Rektorats) No. 05/2009, pp. 12 et seqq.) in their current version ceases to be effective with the commencement of these examination regulations. ²Students who have already started their program "Mannheim Master in Management" (M.Sc.) at the University of Mannheim under the examination regulations that cease to be effective in accordance with sentence 1, have the option to finish their program according to the former examination regulations up until and including the fall semester 2021/2022. The fall semester 2021/2022 will be the last semester to offer examinations according to the former examination regulations that ceased to be effective in accordance with sentence 1. Students who do not manage to complete their program until then shall be disenrolled; further disenrollment reasons, especially section 62 subsection 3 sentence 1 no. 2 LHG, remain unaffected.

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Annex: Subject Area Components

1. Core Competences (16 ECTS credits)

	Module Name		Coursework (Composition, Type, Form and Duration)	ECTS Credits
P	CC 501	Decision Analysis	One piece of coursework (written): exam (90 min.)	6
WP	CC 502	Applied Econometrics	One piece of coursework (written): exam (90 min.)	6
WP	CC 503	Empirical Methods	One piece of coursework (written): exam (90 min.)	6
P	CC 504	Corporate Social Responsibility	One piece of coursework (written): exam (90 min.)	4

2. Business Economics (12 ECTS credits)

	Module Name		Coursework (Composition, Type, Form and Duration)	ECTS Credits
P	BE 510	Business Economics I	One piece of coursework (written): exam (90 min.)	6
P	BE 511	Business Economics II	One piece of coursework (written): exam (90 min.)	6

3. Business Administration (at least 44 ECTS credits)

¹For the specialization in the subject area of Business Administration, level 500, 600 and 700 modules must be selected:

1. Accounting and Taxation (ACC, TAX);
2. Banking, Finance and Insurance (FIN);
3. Information Systems (IS);
4. Management (MAN);
5. Marketing (MKT);
6. Operations Management (OPM).

²The available modules, the respective type of coursework and the required number of ECTS credits are listed in the module catalog. ³Level 500 modules require basic academic knowledge of business administration.

⁴Level 600 modules may require the passing of certain level 500 modules due to their advanced level, as indicated in the module catalog. ⁵Level 700 modules are seminars or colloquia to prepare students for the academic master's thesis.

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4. Elective Courses (0 – 24 ECTS credits)

¹The subject area Elective Courses offers the following subjects for the interdisciplinary expansion of knowledge and skills related to business administration:

1. English and American Studies (15 – 18 ECTS credits);
2. German Studies (16 /18 ECTS credits);
3. History (16 – 19 ECTS credits);
4. Mathematics (16 – 24 ECTS credits);
5. Philosophy (16 ECTS credits);
6. Political Science (6 – 20 ECTS credits);
7. Computer Science (14 – 24 ECTS credits);
8. Psychology (12 ECTS credits);
9. Romance Studies (15 – 18 ECTS credits);
10. Sociology (19 ECTS credits);
11. Economics (2 – 24 ECTS credits);
12. Economic and Business Education with focus on business administration (16 – 24 ECTS credits);
13. Public Economic Law (2 – 24 ECTS credits).

²The available modules of the different elective courses, the respective type of coursework and the required number of ECTS credits are listed in the module catalog.

5. Master's Thesis (24 ECTS credits)

	Module Name	Coursework (Composition and Type)	ECTS Credits
P	Master's Thesis	One piece of coursework (written): paper	24

List of Abbreviations

BE:	Business Economics
P:	mandatory examination
WP:	mandatory elective examination

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